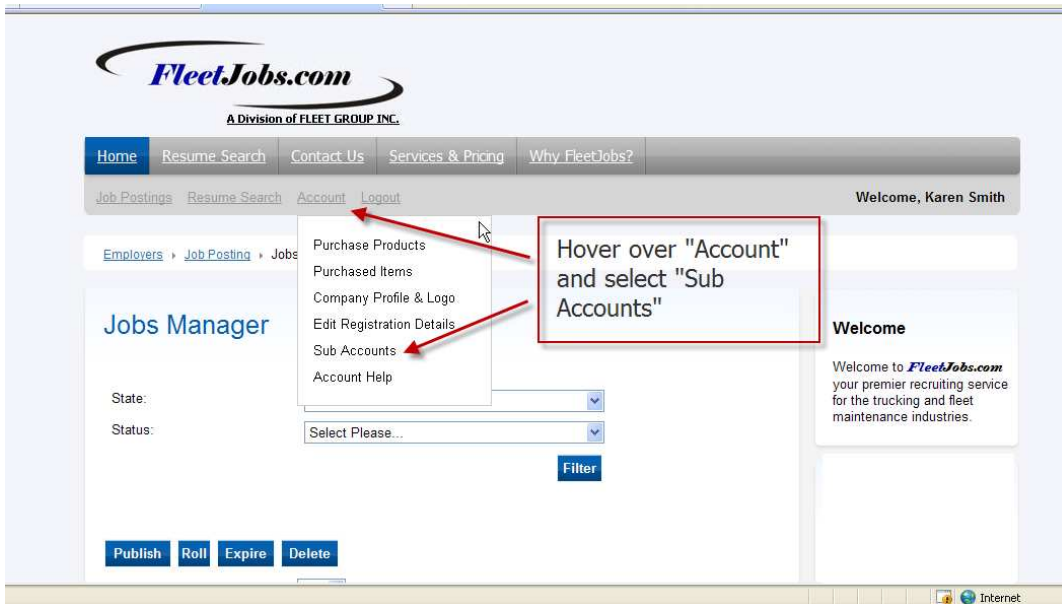
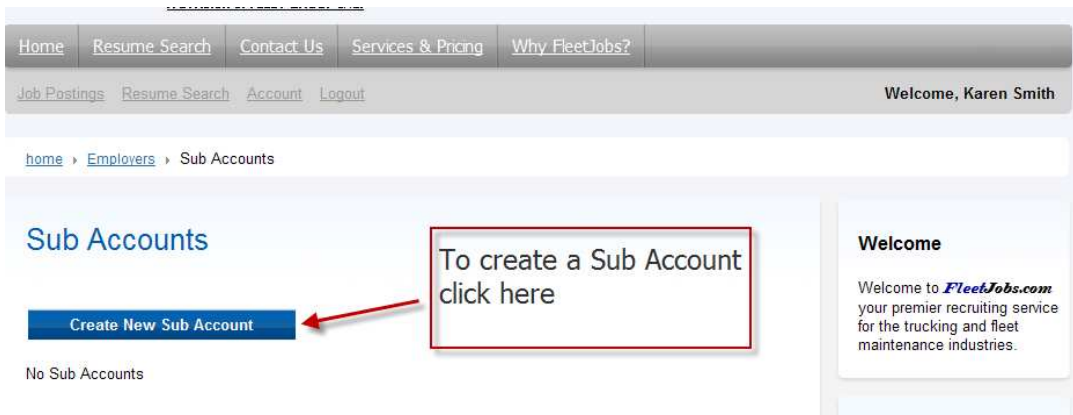


Sub Accounts

These pages are where you create sub accounts for the main account. These accounts can be for a subsidiary company or for different persons within the same company.



This screen is where you will actually begin creating the sub account. Click "Create New Sub Account" and you will be taken to the screen where you will input the information.



1. Organization name
 - a. Use the same number as the main account
2. Address information will be the same
3. You will select a new password
4. The name can be the same as the main account or a different name.
5. The email address must be one which has not previously been used
6. By checking the box next to "Sub Account Management" you are giving the sub account all the rights as the main account
7. You have to click Create to save the sub account

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Employers > Sub Accounts > Create New Sub Account

Create New Sub Account

Welcome

Welcome to **FleetJobs.com**
your premier recruiting service
for the trucking and fleet
maintenance industries.

Organization Name: * The name and address need to match the information of the main account

Address 1: *

Address 2:

City: *

State: *

Zip: *

Country:

Fax:

Number of People:

Password: * Choose a different password and email address for the sub account.

Confirm Password: *

Contact Email Address: *

First Name: *

Last Name: *

Middle Initial:

Title:

Contact Phone:

How did you find us?:

Sub Account Management To allow this account to have all the rights to make changes and have access to the purchased products you must check this box.

Sub Account: You can assign a different name to the sub account here.

When you have input all the information click "Create"

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If the sub account has been successfully created you will be taken to the next screen where you can edit, delete or create another sub account

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home > Employers > Sub Accounts

Sub Accounts

Create New Sub Account

#	Contact Email Address	First Name	Last Name	Actions
1.	ksmith@fleetjobs.com	Karen	Smith	 

Welcome

Welcome to **FleetJobs.com**
your premier recruiting service
for the trucking and fleet
maintenance industries.

You can now edit or delete this sub account or create another sub account.